BOARD BRIEFINGS

Acting Chair Marissa Madrigal convened the meeting at 10:03 a.m. with Vice-Chair Diane McKeel and Commissioners Loretta Smith and Judy Shiprack present. Commissioner Liesl Wendt was excused.

Also attending were Jenny M. Madkour, County Attorney, and Marina Baker, Assistant Board Clerk.

B.1 Board Briefing on the Title IV-E Claiming Program in DCJ’s Juvenile Services Division. Presenters: Scott Taylor, Director - DCJ; Christina McMahan, Assistant Director - DCJ; Lois Day, Director of Child Welfare, Oregon Dept. of Human Services; Sherril Kuhns, Federal Compliance Manager - Oregon Dept of Human Services; Honorable Nan Waller, Presiding Judge - Multnomah Circuit Court; and, Lynne Saxton, Executive Director - Youth Villages Oregon.

Mr. Taylor provided the introductions and opening remarks.

Ms. McMahan explained that Title IV-E allows the Juvenile Services Department to access Federal revenue sources. It is an uncapped entitlement program that can be accessed by child welfare and juvenile justice agencies. It will provide quarterly reimbursement to DCJ for preventative measures taken by the Juvenile Services Division (JSD) to keep at-risk youth in their homes, through the development of case plans, case reviews, referrals to services, case management and supervision, and, preparation for and participation in judicial determinations. Title IV-E will also provide reimbursement for foster care and shelter placements of youth. In the summer of 2012, DCJ issued a Request for Proposals to hire a firm to assist the JSD in developing and implementing a Title IV-E Claiming Program. Justice Benefits, Inc. was awarded the contract, and began the project with JSD on October 1, 2012.

Ms. McMahan explained that extensive collaboration with DHS has already taken place in the planning and implementation phases, and will continue on an ongoing basis with the Title IV-E Claiming Program. Many community partners and stakeholders have been involved in the implementation of the program, including several Multnomah County judicial officers, the Trial Court Administrator’s Office; Youth, Rights, and Justice – attorneys representing children; Oregon Youth Authority; the Juvenile Division of the District Attorney’s Office, and many employees and managers in various units of DCJ. They have instituted a number of changes in business practices by offering training for their Random Time Study program; new forms and orders were adopted; and, case plans were changed to be in compliance with Title IV-E. This program is projected to generate over $200,000 in revenue each quarter to fund Juvenile Services Division staff, programs, and services.

Mr. Taylor spoke about the County’s leadership and accomplishments. Multnomah County is the first county in Oregon and in Federal Region 10 (consisting of Alaska, Washington, Idaho and Oregon) to implement a Title IV-E claiming program for juvenile justice. This program will
assist the County in maintaining a commitment to continuous improvement, system change, and innovation.

The invited guests spoke about the role of their organizations in implementing the Title IV-E Claiming Program. Youth Villages was featured as an intercept model, which is evidence-based and culturally responsive and provides intensive wraparound services to youth and their families.

The presenters responded to Board questions and comments. The Board thanked them for their presentation and hard work.

**B.2 Board Briefing on Phase II of Facilities and Property Management’s (FPM) Strategic Plan.** Presenters: Michael Bowers, Facilities Director; Peggidy Coffman Yates, Manager, Strategic Planning & Projects; Brett Arvidson, Facilities.

Mr. Bowers provided the introductions and opening remarks. He explained that FPM is responsible for 131 buildings, totaling 3.1 million square feet of owned and leased property. The average age of County buildings is 47 years, with several over 100 years old. These properties are operated and maintained to support the delivery of critical County programs and services. Next to people, real estate and its corresponding infrastructure is the second largest organizational expense. It is FPM’s goal to provide these facilities and support services efficiently in order for departments to effectively provide critical programs to the community.

Ms. Yates said that Phase I of FPM’s Strategic Plan was presented to the Board in December 2012, and initiated the process of aligning physical assets including location, operations, maintenance and capital investments to the County’s overall goals, objectives and priorities. It identified tools to evaluate and prioritize space, projects and property consistently across the County. Phase II builds upon the findings in Phase I and is focused on developing a 5, 10, 15 and 20 year portfolio plan that addresses the capital requirements for each building based upon age, general condition, location, utilization, accessibility and functionality. The outcomes of this effort will impact all Facility Program Offers including: Strategic Planning and Projects, Facilities Operations and Maintenance, Property Management, Capital Operations Costs, Capital Improvement Program, Capital Asset Preservation, Building Materials and Services and Lease Management. County and Facility policies that require modification or replacement based on findings from the Strategic Planning effort will be brought to the Board for approval.

Mr. Arvidson reviewed the Phase II project schedule, which is an 18 month process, which includes: a properties assessment from November 2013 to April 2014; determination of client priorities from January to April 2014; a property ranking system from May to June 2014; development of 5, 10, 15, 20 year asset management plan from July 2014 to January 2015; facility asset strategic plan from February to May 2015; and beginning to implement policy from May to December 2015.

Mr. Bowers discussed the anticipated outcomes, such as: a portfolio that meets the needs of the County and the public; provides short and long-term capital investment and disposition strategies; a sustainable portfolio that maintains and modernizes infrastructure; strategically located facilities that support the County’s program delivery model; and powerful evaluation tools for prioritizing investments.
The presenters responded to Board questions and comments. The Board thanked them for their hard work and presentation.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:19 a.m.

The minutes reflect the actions of the Board. For more detail, you are welcome to view the presentation material and/or video at: [http://multnomah.granicus.com/ViewPublisher.php?view_id=3](http://multnomah.granicus.com/ViewPublisher.php?view_id=3)

Submitted by:
Lynda J. Grow, Board Clerk and Marina Baker, Assistant Board Clerk
Board of County Commissioners
Multnomah County