

**Minutes for the Board of Commissioners
Multnomah Building, Board Room 100
501 SE Hawthorne Blvd. Portland, OR 97214
Tuesday, January 31, 2012**

BOARD BRIEFINGS

Chair Jeff Cogen called the meeting to order at 10:03 a.m. with Vice-Chair Loretta Smith and Commissioner Judy Shiprack present. Commissioners Deborah Kafoury and Diane McKeel were excused.

B.1 Strategic Board Briefing on FY 2013 County Internal Service Rates and Costs. Presenters: Julie Neburka, Principal Budget Analyst, Sherry Swackhamer, Director of County Assets, and Karyne Kieta, Budget Director.

Ms. Neburka explained that internal service funds account for things that County employees require to provide public services, such as buildings, cars, trucks, computers, phones, etc. The County Financial Policies directs that services are to be provided on a cost reimbursement basis; the County can provide services to other agencies and may charge external agencies a different rate; rates will include asset replacement charges; and, rates will be compared to other agencies periodically to check pricing.

The five internal service funds the County maintains include: Risk, Fleet, Information Technology, Mail Distribution, and Facilities Funds. The combined payments to these funds in FY 2012 were \$161,514,266, or approximately 13.75% of County expenditures. Ms. Neburka reviewed each of the five funds individually and the services they cover. She said the County's Multnomah Evolves policy initiative has several projects under way to improve the efficiency and effectiveness of county programs and services through innovative internal service business processes. She added that they can minimize these costs by using resources to their best effect, by increasing the efficiencies in direct service operations; moderating consumption of services; carefully choosing new services and technologies; and being willing to accept change.

Ms. Neburka responded to Board questions and comments. The Board thanked her for the presentation.

B.2 Informational Board Briefing on County's Strategic Information Technology (IT) Projects. Presenters: Sherry Swackhamer, Tracey Massey, Elise Nicholson, Rodney Chin, and Dan Cole from IT.

Ms. Swackhamer provided the opening remarks. She reviewed the County's major strategic IT projects under way in the current fiscal year. She said several large Board-approved projects are underway to move the County's data center, replace the aging telephone system; implement a new case-management system for County mental health programs, and to purchase/and or to implement County-wide software systems to improve business process for contracting and budget development. Their total cost is over \$1 million and some will take several years to plan and implement. She explained that Strategic Projects provide County-wide benefit and infrastructure, create core departmental system, provide mandates without capital funding, and

create cost savings and efficiencies. They're funded by full faith and credit bonds; the IT fund beginning balance; one-time General Fund cash transfers; and/or departmental rates.

The presenters spoke about current Strategic Projects that are completed, in progress, in contingency, and listed several potential new projects. Some project highlights include the Data Center and Disaster Recovery; Network Convergence; MHASD Client Case Management; Countywide Budget System; and DSS-J Technology Upgrade.

The presenters responded to Board questions and comments. The Board thanked them for their briefing.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:01 p.m.

Please note:

The minutes reflect the actions of the Board. For more detail, you are welcome to view the presentation material and/or

video at: http://multnomah.granicus.com/ViewPublisher.php?view_id=3

Submitted by:

Lynda J. Grow, Board Clerk and
Marina Baker, Assistant Board Clerk
Board of County Commissioners
Multnomah County