



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 08/02/10)

## Board Clerk Use Only

Meeting Date: 6/28/11  
Agenda Item #: B-1  
Est. Start Time: 10:00 am  
Date Submitted: 6/15/11

**Agenda Title: Informational Board Briefing on the Proposed Facilities and Property Management Asset Strategic Plan**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

Requested Meeting Date: June 28, 2011 Amount of Time Needed: 60 Minutes  
Department: Department County Management Division: FPM  
Contact(s): Peggidy Coffman Yates, Colleen Bowles  
Phone: 503.988.4878 Ext. 84878 I/O Address: \_\_\_\_\_  
Presenter Name(s) & Title(s): Peggidy Coffman Yates – Facilities Policy Liaison, Colleen Bowles – Manager of Facilities Business Services, Sherry Swackhamer – CIO, DCA Director

## General Information

### 1. What action are you requesting from the Board?

Informational Board briefing on the Facilities Asset Strategic Plan.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Board of County Commissioners adopted their Mission, Vision and Values on June 2, 2011. Multnomah County's 2012 Budget adopted on June 9, 2011, included one-time-only funding for the Facilities Asset Strategic Plan. These milestones follow an internal evaluation process undertaken by the County over the last year and a half, with assistance from the Coraggio Group, to identify and evaluate opportunities for improving operating efficiencies within Facilities and Property Management (FPM) and other internal service providers.

Effective July 1, 2011, Facilities and Property Management will become a division of the Department of County Assets (DCA) providing an opportunity to collectively manage all

County assets while consolidating many of the internal operations to effectively support our community programs. In consideration of these efforts, FPM is focused on developing a Facilities Asset Strategic Plan to reflect the economic and demographic shifts, changing mission and workplace values, as well as emerging technologies that will impact County program performance and service delivery. The County's building assets are integral to program and service delivery.

A facilities strategic plan provides a roadmap that connects an organizations overall business, mission, goals, values and priorities to its physical facilities including the location, operations, maintenance and capital investment. FPM last completed a Strategic Plan in 2005 which was focused on the condition of the portfolio and realigning owned and leased assets to maximize the portfolio's value to the County.

It is FPM's objective to develop a Facilities Asset Strategic Plan that fully supports County wide initiatives while balancing program needs, optimizing the portfolio utilization and maximizing operational efficiencies. The net result of the Plan will provide an outline that supports the program delivery efficiencies, maximize utilization and maintenance of facility assets, identify consistent evaluation strategies of its investments, establish performance benchmarks and outline a mechanism for periodically updating the plan to reflect changes in County goals and priorities.

**3. Explain the fiscal impact (current year and ongoing).**

The development and initial implementation of the Facilities Asset Strategic Plan is funded with \$150,000 of OTO resources as reflected in the DCA FY12 Adopted Budget. Any additional costs associated with Strategic Plan will be funded from FPM operations. The final Facilities Asset Strategic Plan will result in developing cost savings and evaluation measures to support on-going efficiencies.

**4. Explain any legal and/or policy issues involved.**

NA

**5. Explain any citizen and/or other government participation that has or will take place.**

FPM is conducting outreach to the public and private sector community to solicit input into the planning process.

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**Required Signature**

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Elected Official or  
Department/  
Agency Director:



Date: 6/15/11