



The project proposed in this grant centers around the development of a Beginning Small and Urban Farmer Incubator Program and Farmer Incubator Network, which will provide beginning farmers with the skills, knowledge, and tools needed to become commercially successful producing food for the regional food system.

**3. Explain the fiscal impact (current year and ongoing).**

There is no fiscal impact in the current fiscal year; this is a three-year grant that will disburse \$250,000 per year after award in September, 2011. The matching requirement of 25% will be met through in-kind donations of existing resources of Multnomah County and OSU Extension.

**4. Explain any legal and/or policy issues involved.**

This grant will fund projects coming out of the Multnomah Food Initiative and the Multnomah Food Action Plan.

**5. Explain any citizen and/or other government participation that has or will take place.**

If funded, this project would involve OSU Extension as a partner, as well as community applicants to the program.

# ATTACHMENT A

## Grant Application/Notice of Intent

If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**

The United States Department of Agriculture (USDA), National Institute of Food and Agriculture (NIFA)

- **Specify grant (matching, reporting and other) requirements and goals.**

The Beginning Farmer and Rancher Development Program grant was established to support the development of beginning farmers and ranchers through a variety of methods including mentorship, resources and referral, and entrepreneurship and business training. Multnomah County, in partnership with OSU Extension, will be requesting \$250,000 per year, for the next 3 years to support the development of a farmer incubator program and a greater incubator network. The annual matching requirement of \$62,500 will be met through the contribution of existing resources from Multnomah County and its partners.

The effective date of the award will be no later than September 30, 2011 and the project should commence as soon as practicable, thereafter. Upon award of the grant, Multnomah County will be required to finalize and submit annual goals and objectives, against which progress will be measured on an annual basis; An annual report narrative and budget summary, including expenditures, will be included.

Awards granted will be paid through the Automated Standard Applications for Payment System (ASAP). Quarterly financial reporting is required and will be facilitated through the online submission of a single report which consolidates all required forms.

- **Explain grant funding detail – is this a one time only or long term commitment?**

This is a one time grant with funds dispersed over 3 years.

- **What are the estimated filing timelines?**

A complete application package for the BFRDP Grant must be received by the close of business (5:00 EST) December 22, 2010.

- **If a grant, what period does the grant cover?**

The grant will cover a maximum of three years, commencing with FY2011.

- **When the grant expires, what are funding plans?**

It is anticipated that the programs developed through the grant will be self-supporting by the expiration of the grant period and future funding is not planned.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

Administrative costs may be recovered through the grant or contributed as in-kind match, or a combination of both, and are limited to the lesser of Multnomah County's official negotiated indirect cost rate or the equivalent of 22 percent of total Federal funds awarded.

# ATTACHMENT B

## Required Signatures

Elected Official or  
Department/  
Agency Director:

//Kat West//

Date: 12/9/2010

Budget Analyst:



Date: 12-6-10