



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
NOTICE OF INTENT**

(revised 08/02/10)

Board Clerk Use Only

Meeting Date: 1/20/11
Agenda Item #: R-2
Est. Start Time: 9:35am

Agenda Title: **NOTICE OF INTENT to Apply for Grant Money Under the Help America Vote Act (HAVA) Through the Oregon Secretary of State for ADA Upgrades to the Multnomah County Elections Building.**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>1/20/11</u>	Amount of Time Needed:	<u>5 minutes</u>
Department:	<u>DCS</u>	Division:	<u>Elections</u>
Contact(s):	<u>Tim Scott</u>		
Phone:	<u>503.988.6858</u>	Ext.:	<u>86858</u>
Presenter Name(s) & Title(s):	<u>I/O Address: 414/1/Elections</u>		
	<u>Tim Scott, Director of Elections</u>		

General Information

1. What action are you requesting from the Board?

Retroactive approval to apply for HAVA funds through the Oregon Secretary of State for ADA upgrades to the County Elections Building.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Under HAVA, federal money is allocated to states for improvements to voting systems and access for people with disabilities. Section 261 of HAVA identifies 4 categories of improvements for which HAVA grants can be used. Category 1 is provided to make polling places accessible, including the path of travel, entrances, exits, and voting areas, to voters with all ranges of disabilities. With Vote by Mail there is only one polling place in Multnomah County and that is the County Elections office so the office is eligible for category 1 funds. A 2007 accessibility study conducted by Environmental Access Inc. for the Elections office identified several "path of travel" issues: the door at the corner of SE Morrison and SE 11th does not meet ADA requirements for accessibility; the ramps inside the elections office are too steep and therefore do not meet ADA requirements; there are no ADA accessible height customer service counters. An SEL 981 (County Request for HAVA Funds) was

**Notice of Intent APR
Submit to Board Clerk**

filed with the Secretary of State in September requesting \$41,300 for the following: Removal of 11th and Morrison door to be glassed in to match existing façade; removal of non-ADA compliant ramps; replace single 11th Ave. door with a double power assist door; replace existing customer service counters with accessible height counters.

3. Explain the fiscal impact (current year and ongoing).

The estimated cost of this remodel was developed through an approved County contractor and a County Facilities project manager. If approved, the grant would cover 100% of costs with no County matching required. There would be no ongoing costs as this is a one-time project. Therefore there would be no fiscal impact to the current year or future fiscal years.

4. Explain any legal and/or policy issues involved.

This grant will remove existing impediments for people with disabilities and improve their opportunity to vote.

5. Explain any citizen and/or other government participation that has or will take place.

HAVA is a federal program administered by the State.

ATTACHMENT A

Grant Application/Notice of Intent

If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**
Oregon Secretary of State
- **Specify grant (matching, reporting and other) requirements and goals.**
There is no matching required. Multnomah County is required to present receipts and work orders for reimbursement.
- **Explain grant funding detail – is this a one time only or long term commitment?**
This is a one time only grant to help Elections improve accessibility
- **What are the estimated filing timelines?**
9/1/10 – 10/1/10 (the grant application has been filed)
- **If a grant, what period does the grant cover?**
Multnomah County may request funds on multiple occasions until the funds are depleted.
- **When the grant expires, what are funding plans?**
This is a one time only improvement
- **Is 100% of the central and departmental indirect recovered? If not, please explain why.**
Yes.

ATTACHMENT B

Required Signatures

**Elected Official or
Department/
Agency Director:**

Date:

Budget Analyst:

Date:
