



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 8/18/11)

Board Clerk Use Only

Meeting Date: 8-28-12
 Agenda Item #: B.2
 Est. Start Time: 10:20 am
 Date Submitted: 8-13-12

Agenda Title: **Board Briefing Regarding Land Use Planning Fee Study**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: August 28, 2012 **Time Needed:** 30 minutes
Department: Community Services **Division:** Land Use Planning
Contact(s): Chuck Beasley
Phone: 503-988-5050 **Ext.** 22610 **I/O Address:** 455/116
Presenter Name(s) & Title(s): Peter Moy, Principal, FCS Group, Karen Schilling, Chuck Beasley

General Information

1. What action are you requesting from the Board?

No formal action at this time.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County awarded a contract to FCS group at the end of calendar year 2011 to conduct a full cost of services fee study for the land use planning division. Peter Moy of FCS Group will brief the Board on the results of that study. The purpose of the study is to provide an analysis that will enable the County to determine what fees should be charged to achieve a desired level of cost recovery. Multnomah County last conducted a fee study in 1994, and has since that time adjusted fees based on changes to the Consumer Price Index or on estimates of average permit processing costs. Many of the elements that contribute to the cost of providing land use planning services have changed since 1994 therefore an updated study is warranted.

3. Explain the fiscal impact (current year and ongoing).

No fiscal impact. The fee study was funded from FY 12 budget.

4. Explain any legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

No citizen participation as part of the fee study. The contractor contacted Lane, Clackamas, and Washington Counties to assess how they managed fees to provide a comparison for Multnomah County policy makers.

Required Signature

**Elected Official
or Department/
Agency Director:**

M. Cecilia Collier /s/

8/13/12

Date: